

# STATE OF INDIANA

DEPT OF LOCAL GOVERNMENT FINANCE  
DATA ANALYSIS DIVISION



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**TO:** County Assessors and Vendors

**FROM:** Eric Bussis, Director of Data Analysis *EB*

**RE:** Personal Property Data Submissions and Data Compliance:  
North American Industry Classification System (NAICS) code list

**DATE:** February 11, 2013

The purpose of this memorandum is to inform county assessors and vendors about a change in the data compliance reviews for the PERSPROP file beginning with the 2013 pay 2014 personal property data submissions.

The PERSPROP file requires a Principal Business Activity Code, which 50 IAC 26-20-5 identifies as being the six digit North American Industry Classification System ("NAICS") code. The Census Department recently updated the NAICS code list, which can be found at the following website: <http://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012>. The updated list can be downloaded at [http://www.census.gov/eos/www/naics/2012NAICS/6-digit\\_2012\\_Codes.xls](http://www.census.gov/eos/www/naics/2012NAICS/6-digit_2012_Codes.xls)

Starting with the 2013 pay 2014 data submissions, the Department of Local Government Finance ("Department") and Legislative Services Agency ("LSA") will need to comply with the 2012 NAICS code list. Use of codes included in the 2007 NAICS code list, but removed in the 2012 revision, will result in rejection of the PERSPROP file.

If you have any questions, please contact Eric Bussis, Director of Data Analysis at [erbussis@dlgf.in.gov](mailto:erbussis@dlgf.in.gov) or (317) 232-3759.